



## Development of EFPC Policy Documents

To further its aim to improve the health of the European population by promoting strong primary care the European Forum for Primary Care develops and disseminates policy documents, such as position papers, policy overviews and scoping reviews.

Position papers are commissioned by the EFPC to a particular institute or individual on the basis of a call among its members. For the purpose a contract is signed, which includes a time frame and end date at which the Position Paper is submitted to the Executive Board for endorsement. Policy Overviews and Scoping Reviews will be developed on demand of client organizations by the EFPC staff in collaboration with members that have specific expertise in the subject area. Policy Overviews and Scoping Reviews are funded by the client organization.

### Position Papers

#### Scope:

The papers deal with Primary Care in Europe, and therefore should be based and focus on practice and policies in many countries or at least in a number of countries. Examples of policies and practices in a range of countries are a key element of the Position Paper.

Although emphasis may be on EU countries, non-EU countries are included in the European Forum for Primary and hence in its Position Papers. There is no objective to include information or evidence from all countries; it is variation and diversity that counts. Highlights and issues count rather than completeness of information. Where possible position papers present a consensus about the issues discussed in the paper. However, it should be stressed that especially organizational and policy issues surrounding primary care are context dependent, implicating that different solutions may be optimal for different contexts. On particular topics, a position paper might also be a *positions* paper.

The paper has a maximum of 10 pages, excluding references and annexes.



Under leadership of the coordinating institute, a first framework or draft version of the paper is developed and presented through the channels of the EFPC and the network of the coordinating institute. The institute identifies a number of experts, representing different experiences in various countries including one representative of the European Forum for Primary Care Executive Board.

The experts are invited to contribute by email or otherwise, during conferences and other occasions. Apart from the email communication, for each Position Paper there need to be at least 2 workshops or debates with physical attendance of a number of relevant persons. One workshop should be placed within an existing conference of the EFPC or one of its associated members, like the annual conferences of WONCA Europe, EUPHA, EHMA, Enothe, WENR, EuroPharm Forum, EFAD, etc.

### **Short Country Policy Overview**

Based on EFPC's extensive information collected since its start in 2005 and together with the help of its members in almost every country, the EFPC secretariat is able to provide policy makers but also researchers and professional associations with country specific overviews of recent publications in the Primary Care domain. Within less than a month such an overview can be provided based on a clear request of the client and a contract signed.

On the EFPC website you can find some examples of Best Practices within Primary Care which is a tip of the iceberg on what the EFPC can provide as information on promising practices in these countries.



### **Scoping paper**

The EFPC has the possibility to involve experts within Primary Care to write Scoping Papers of approximately five pages on a certain topic related to Primary Care. The scoping paper provides the client a flavor of what the important issues are around such topic. Topics one can think of are: Primary Care research, Palliative care, Inequity by diagnosis, Multimorbidity, Community Oriented Primary Care or more specific topics like: Primary Care management of sleep disorders, Primary care and the Care for Roma, etc.

A time-frame of two months is needed from the moment the client drops a clear request at the EFPC secretariat and a contract has been signed for this.

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