

Minutes of the 2016 General Assembly of the European Forum for Primary Care
Latvian Society House, Riga, 5 September 2016

1. Opening

The Chairman Jan De Maeseneer opens the General Assembly and welcomes the members.

2. Minutes 1 September 2015

Approved by the General Assembly without comments.

3. Minutes 30 September 2015

Approved by the General Assembly without comments.

4. Overview of the association year 2015/2016

Diederik Aarendonk presents the highlights of the past association year:

- the relationship with the journal PHCR&D
- a more balanced membership of the EFPC
- the You&EFPC group was established. At this point Charlotte Hazewinkel and Metka Žitnik Šircelj briefly present You&EFPC.
- the EFPC response to the EU consultation on Horizon 2020 Health
- the role of the chairman in the EXPH
- the acceptance by EMA of EFPC as a representative of health professionals working at primary care level.
- the side-event at the World Health Assembly 2016.

Diederik Aarendonk also mentions the organizational changes within the EFPC:

- the previous junior coordinator resigned because of problems with the contractual arrangements
- the relationship with NIVEL was redefined and EFPC is now the employer of the coordinator and junior coordinator
- a new junior coordinator, Diana Castro Sandoval, was appointed.

Christos Lionis mentions the successful participation of the EFPC in EUR-HUMAN as a highlight.

5. Finances:

5a. The treasurer Tino Marti presents the financial report for the association year 2015/2016:

- a positive financial result, mainly due to the successful Amsterdam conference and the EUR-HUMAN project
- the income from membership fees is slightly lower than expected. Tino Marti emphasizes the importance of attracting new members.
- there is a high liquidity, only one outstanding bill for €1,500 (with a good chance to get this in the end).

The General Assembly has no questions to Tino Marti.

The Audit Committee reports on its review of the financial report. The Audit Committee had an email exchange with Tino Marti. The Audit Committee briefly summarize their findings.

They raise the issue of how realistic it is that the budget for 2016/2017 contains an amount of

€30,000 to be acquired during the association year. The Audit Committee advises the Executive Board and secretariat of the EFPC to look for a more structural solution to cover these costs.

The Audit Committee advises the General Assembly to discharge the treasurer and the Executive Board.

5b. The General Assembly cast their votes and unanimously accepts the financial report. Jan De Maeseneer thanks the Audit Committee and especially Wim Klein Nagelvoort who steps back as member of the Audit Committee.

5c. Loes van Amsterdam volunteers to take over Wim's role as member of the Audit Committee.

5d. Tino Marti presents the budget for 2016-2017 and explains the considerations of the Executive Board to set the amount of €30,000 to be acquired as a target for the Executive Board and the secretariat. There are no questions from the General Assembly and the budget for 2016-2017 is unanimously accepted by the General Assembly.

6. Update from the Executive Board

Jan De Maeseneer will step back as chairman from 1 October 2017. The Executive Board has decided to propose Sally Kendall as chairperson elect. Sally Kendall presents herself briefly to the General Assembly and then leaves the room to give the General Assembly the opportunity to discuss the proposed role of Sally Kendall. Loes van Amsterdam points out the importance of the coming year in which Sally Kendall can prepare for her future role as chairperson with the support of Jan De Maeseneer. There are no other remarks from the General Assembly. Sally Kendall returns and is welcomed with an applause from the General Assembly.

7. Advisory Board

Diederik Aarendonk mentions the names of the Advisory Board members who step back. Jan De Maeseneer thanks the two Advisory Board members who step back and are present at the General Assembly, Giorgio Visentin and Marije Bolt. He hands them a letter of recognition of their valuable contribution to the EFPC. The Advisory Board members who are not present, Niro Siriwardena, Dimple Thakrar and Jan De Lepeleire will receive the same letter. Five candidates present themselves briefly: Leen De Coninck, Alessandro Mereu, Graça Silveira Machado, Metka Žitnik Šircelj and Lorna Hall. The candidates leave the room. Jan De Maeseneer asks the General Assembly for comments. No comments being made, the candidates are accepted and applauded upon return.

8. Membership fees

The Executive Board proposes to keep the fees at the current level. The General Assembly is unanimously in favour.

9. Any other business

Anna Stavdal congratulates Sally Kendall and the new Advisory Board members. She questions the procedure of candidates being asked to leave the room in order for the General Assembly to be able to raise any objections or considerations. She would prefer a more open

discussion of objections or considerations in the presence of the candidate who then is able to defend her/himself. Jan De Maeseneer explains the background of the procedure. It is about persons and members might want to raise issues that they would rather not share with the candidate and to voice concerns without the candidate. He adds that this will not be often the case in an organization such as the EFPC. Sally Kendall suggests that the Executive Board will review the procedure and that a combination of open debate and the possibility to raise concerns in the absence of the candidate might be an option.

Stephanie Saenger shares that COTEC uses this combined procedure.

Christos Lionis mentions that after ten years the EFPC comes into a new phase. He asks for a strategic plan for the years to come. Jan De Maeseneer endorses this idea. The Executive Board has decided to have a mid-year face to face meeting and this is the ideal moment to discuss a strategic plan that then can be discussed with the Advisory Board and the General Assembly during the 2017 Porto conference.

Tony Dedeu suggests that it would be good to translate the strategic plan into yearly workplans.

10. Closure

Jan De Maeseneer thanks everybody for their input in this General Assembly.

He also thanks especially Diederik Aarendonk for the preparation of the meeting of the General Assembly.

Minutes made up by Peter Groenewegen